



P K M COLLEGE OF EDUCATION

MADAMPAM, KAITHAPRAM P O, KANNUR - 670631

(Govt. Aided Teacher Education Institution affiliated to Kannur University)

Recognized by NCTE, Included under UGC 2(f) & 12B category

Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)

RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2023-24

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambience, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba-Irity State Highway and it comes under the jurisdiction of Sreekandapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkatt is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and Committed Service in Every Realm of Teaching Endeavour.

MISSION

To Nurture the Holistic Development of Prospective Teachers for a Just and Humane Society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote teaching- learning, research, and extension activities.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

Convenor: **Dr. Veena Appukuttan**
Associate Professor, Dept. of Social Science

Members: **Dr. Jessy N.C**
Principal

Dr. Prasanth Mathew,
Vice Principal & Assistant Professor,
Dept. of Physical Science

Dr. Rekha K.R.
Associate Professor, Dept. of English

Dr. Sinoj Joseph
Assitant Professor, Dept. of Physical Education

Minimol Simon
Junior Superintendent

Ms. Aneetta Biju
Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

External Expert: Dr. R. K. Biju
IQAC Co-Ordinator,
PRNSS College, Mattannur

Member: **Dr. Jessy N. C.**
Principal,
PKM College of Education, Madampam

Dr. Veena Appukkuttan
IQAC, Co-Ordinator
PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programme:	B.Ed.
4. Optional Subjects:	1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4
6. No. of Teaching Staff:	Associate Professor: 5 Assistant Professor: 3 Guest-Lecturer: 1
7. No of Administrative Staff:	14
8. Total No. of Students:	Female: 86 Male: 13
9. Major Institutional features: (As perceived by Audited Team)	• Technology Integration(LMS)in Academic and Administrative areas • Azadi ka Amrut Mahotsav Programmes • Laptop for All Project • NSS Unit Initiation • National Priority Programmes • Sports and Cultural events • Capacity building initiatives for staff.
9. Date of the Academic and Administrative Audit:	23-03-2024

CURRICULUM ENRICHMENT:	
1. Is the college operationalize the curriculum in its own way satisfying national and state educational standards and requirements for teacher preparation?	The college designs their curriculum to meet the standards and also addressing their unique educational philosophy and mission. This include specific courses, pedagogic practices, field experiences, and assessments to develop competent teachers.
2. Are course objectives and outcomes are aligned with graduate attributes	Aligning course objectives and outcomes with graduate attributes is a common and essential practice in the institution. It ensures that the skills, knowledge, and competencies that students develop throughout their courses contribute directly to the attributes that the institution aims to develop in the graduates.
3. Flexibility in curricular transactions	Flexibility in curricular transactions reflects the adaptability and responsiveness of educational programs to meet the diverse needs of students. The institution's curriculum is modified to suit varying learning styles, interests, abilities, and cultural backgrounds. It fostering an inclusive and effective educational environment.
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	The institution is providing dynamic and updated curricular inputs, along with opportunities for internships and placements, and ensuring that students are well-prepared for the demands of the job market.
5. The way of honoring student diversity	The institution is honoring student diversity by creating an inclusive, equitable, and supportive learning environment that respects and values the differences among students.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	The institution is aligning assessment methods with program objectives and ensuring that they cater to students' needs and involves a comprehensive approach in implementing, and reviewing assessment practices.

FACULTY AND STAFF:	
1. Quality of the teachers in terms of their qualifications and professional developments	The quality of teachers, their qualifications and professional development, had a crucial role in the effectiveness of educational programs and the success of students in this institution.
2. ICT skills and competency acquired by teachers	Information and Communication Technology (ICT) skills and competencies provided by the institution are helpful for student teachers to effectively integrate technology into teaching - learning processes.

3. Staff empowerment strategies	The institution created an environment where teachers and other staff members feel valued, motivated, and equipped to perform their roles effectively.
4. Innovative evaluation process implemented by the institution	An innovative evaluation process implemented helped in modernizing assessment methods to prepare future teachers and enhance learning outcomes. The institution practiced Performance-Based Assessments (ASK), Peer and Self-Assessment etc as assessment strategies.

RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Effective teaching and learning in modern classrooms depend on variety of facilities and technology resources. The institution has essential physical and academic facilities and technological tools that can enhance the educational experience.
2. The Library infrastructure and learning resources	A well-equipped library with infrastructure and diverse learning resources are available in the institution for supporting the academic and research needs of students and faculty. Library is fully automated, with the software KOHA and educational resources to support curriculum delivery. N-List and INFLIBNET Services are available in the Library.
3. Available resources for promoting research culture	The institution is promoting a research culture which involves creating an environment that encourages and supports research activities. Support is providing for faculty and student's research activities. College Research Development Cell has the responsibility of promotion of research.
4. The opportunities provided for students to access scholarships and endowments	The college offered scholarships and endowments for, economically disadvantaged students, and those with special needs. The college welfare committee is responsible for welfare of both staff and students. The activities of Equal opportunity cell, Minority cell, OBC cell, SC/ST cell etc. ensures that they get their deserved scholarships.

STUDENT OUTCOMES:

1. Institutional efforts for student progression	Institution plays a crucial role in supporting student progression and success. Various efforts and strategies are practiced by the institution to ensure students progression and placement. College provides
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	opportunities for students to enhance pedagogical skills, and help them for their higher education progression.
2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	The institution provides opportunities for students to qualify competitive examinations like Teacher Eligibility Test (TET), State Eligibility Test (SET), and National Eligibility Test (NET) and other examinations. Career counselling and campus placement opportunities are provided for students.
3. How successful are program graduates in securing placement in teaching position	The success of program graduates in securing teaching positions can vary widely based on several factors. Graduates of PKM often exhibit strong pedagogical skills, content knowledge, and classroom management abilities, making them well-prepared for careers in educational fields.
4. Alumni contributions for institutional development	PKM alumni play a crucial role in the development and growth of the institution. Their contributions in various forms, significantly impacting the institution's resourcefulness, enhance academic programs, and foster a stronger sense of we feeling.

ADMINISTRATIVE PROCEDURES:

1. The transparency and efficiency in student enrolment processes?	Institution follows transparency and efficiency in student enrolment processes. The institution maintains trust, equity, and high standards of services in admission process. College keeps efficiency in processing applications, admission decisions, and enrolment procedures. Also keeps transparency in eligibility requirements, documentation and verification processes.
2. The institutional level decentralisation of academic and administrative policies and regulations.	Institutional-level decentralization of academic and administrative policies and regulations refers to the delegation of decision-making policies from head of the institution to teachers, non teaching staff, students etc . This approach aims to enhance responsiveness, improve efficiency, and foster innovations in educational activities. Appointed monthly staff co-ordinator to monitor the student learning and activities . Administrative responsibilities also shared.

3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	Institutional student support services help students to succeed academically, personally, and professionally. The student support services, including skill enhancement ,academic advising, counselling, mentoring, infrastructural facilities , ICT and career guidance services are available in the college.
4. How the institutional E-governance facilities are managed ?	Institutional e-governance facilities refer to the use of information and communication technology (ICT) in LMS to improve governance processes within educational institutions. These facilities help to streamline administrative operations, enhance transparency, and provide efficient services to stakeholders. E – Governance in academic and administrative areas are available.
QUALITY ASSURANCE:	
1. What processes are in place for continuous program improvement and quality assurance?	Continuous program improvement and quality assurance are essential for ensuring that educational programs meet high standards of academic rigor, relevance, and effectiveness. Institution employed various processes and mechanisms to achieve these goals.
2. How does the institution ensure compliance with accreditation standards and requirements	Ensuring compliance with accreditation standards and requirements helped the institution to maintain credibility, academic quality, and excellence. The institution followed a set of structured steps and practices to ensure excellence.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies.	Monitoring and addressing issues related to diversity, equity, and inclusion involves implementing specific mechanisms and strategies to track new trends, policies, and practices. In this institution these mechanisms aim to promote an inclusive environment where all individuals feel respected, valued, and supported.
4. The quality of outreach and extension activities	The quality of outreach and extension activities in the institution helped for engaging with external communities, sharing knowledge and resources, and contributing to societal development. The institutions' activities typically aim to apply

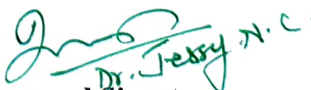
	academic expertise to real-world challenges, enhance public understanding of scholarly work, and foster mutually beneficial relationships.
5. Best Practices of the institution	Best practices in the institution opens a wide range of strategies and approaches that promote excellence in teaching, research, administration, and community engagement. These practices helped to enhance student learning outcomes, foster a supportive academic environment, and contribute positively to the recipients. Share Your Spare Movement and Cadets of Peace are the Best Practices during the period.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

- Practice innovativeness in faculty development programmes, Student support services, and Community engagements.
- Ensure that the curriculum implementation is aligned with the needs of modern classrooms.
- Conduct more professional development programmes focusing on more effective use of LMS.
- Implement varied assessment techniques beyond traditional exams to assess student learning effectively.
- Explore collaborations with international institutions to broaden perspectives and exchange best practices in teacher education.
- Practice training on ethical practices in teaching to cultivate integrity and professionalism among future teachers.
- Offer more activities to accommodate diverse student needs and career opportunities.


Name and Signature
External Expert


Dr. Veena Appukuttan
Name and Signature
IQAC, Co-Ordinator


Dr. Jerry N.C.
Name and Signature
Principal