



P K M COLLEGE OF EDUCATION

MADAMPAM, KAITTHAPRAM P O, KANNUR – 670631

(Govt. Aided Teacher Education Institution affiliated to Kannur University)

Recognized by NCTE, Included under UGC 2(f) & 12B category

Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)

RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2021-22

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambience, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpenny Shrine, Madampam on the eastern side of the Taliparamba-Irithy State Highway and it comes under the jurisdiction of Sreekandapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

- Convenor: Dr. Veena Appukkuttan
Assistant Professor, Dept. of Social Science
- Members: Dr. Jessie N.C
Principal
- Dr. Prasanth Mathew,
Assistant Professor, Dept. of Physical Science
- Dr. Rekha K.R.
Associate Professor, Dept. of English
- Dr. Sinoj Joseph
Assistant Professor, Dept. of Mathematics
- Minimol Simon
Junior Superintendent
- Mr. Hrishikesh Babu M C
Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

External Expert: Dr. R. K. Biju
IQAC-Co-Ordinator,
PRNSS College, Mattannur

Members: Dr. Jessie N C
Principal,
PKM College of Education, Madampam

Dr. Veena Appukkuttan
IQAC, Co-Ordinator
PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programmes:	B.Ed.
4. Optional Subjects:	1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4 Value Added: 3
6. No. of Teaching Staff:	Associate Professor: 3 Assistant Professor: 5 Guest-Lecture: 1
7. No of Administrative Staff:	13
8. Total No. of Students:	Female: 87 Male: 13
9. Major Institutional features: (As perceived by Audited Team)	1. Integrating technology in all aspects of the institution 2. Mega curricular project Next Generation @ PKM 3. Peace Education 4. Renovation of physical and academic facilities 5. Post Covid fitness training programme
9. Date of the Academic and Administrative Audit:	15-03-2022

CURRICULUM ENRICHMENT:

1. Is the college operationalize the curriculum in its own way satisfying National and State educational standards and requirements for teacher preparation?	The college operationalizes its curriculum to meet National and State educational standards for teacher preparation. It aligns coursework, field experiences, assessments, and professional development with these standards.
2. Are course objectives and outcomes are aligned with graduate attributes	Course objectives and outcomes are aligned with graduate attributes to ensure that the students acquire the necessary skills, knowledge, and values to thrive academically, professionally, and personally, meeting the institution's educational goals effectively.
3. Flexibility in curricular transactions	Flexibility in curricular transaction is maintained by incorporating diverse teaching strategies such as field trip, technology enhanced learning tools and sufficient training for faculty to accommodate different learning styles and promote meaningful learning experience within the curriculum
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Partnerships with schools, educational organizations, and communities are strengthened to provide meaningful practical experiences for pre-service teachers. Different opportunities are also made available for students to gain relevant skills and knowledge in the field by regularly reviewing and integrating current industry trends and advancements,
5. The way of honouring student diversity	The student diversity is honoured by incorporating diverse literature, multicultural content and project reflecting student diversities.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	Various assessment methods such as projects, presentations, and written assignments are adopted which allows the holistic evaluation, accommodating individual strengths and interests. This ensures alignment with curriculum enrichment goals while fostering student engagement and growth.

FACULTY AND STAFF:

1. Quality of the teachers in terms of their qualifications and professional developments	The quality of teachers is characterized by their qualifications and commitment to ongoing professional development. Teachers possess relevant degrees, certifications, and subject expertise, meeting educational standards. They also actively engage in continuous professional development activities such as workshops, conferences, and advanced training enhances their pedagogical skills, ensuring effective teaching practices and student learning outcomes.
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2. ICT skills and competency acquired by teachers	The teachers competency in this field are enhanced through attending different seminars, conferences, webinars etc.,
3. Staff empowerment strategies	Staff empowerment strategies for faculty and staff include providing opportunities for professional growth, encouraging collaboration, mentorship programs, and fostering a supportive work environment.
14. Innovative evaluation process implemented by the institution	The institution implements innovative evaluation processes for faculty and staff, incorporating multi-faceted feedback mechanisms, peer evaluations, and self-assessment tools. This approach fosters professional growth, identifies areas for improvement, and recognizes exemplary performance within the institution.

RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Adequate seating capacity, furniture, presence of sufficient technology infrastructure including projectors, screens, and sound systems in classrooms and sufficient space for academic and other interactions. Diversification of instructional materials and teaching aids to cater to different learning styles and enhance engagement in the classroom.
2. The Library infrastructure and learning resources	The college has a modern library with lots of books and journals, including textbooks and other study materials needed for teaching. . Rare books are make available on loan from other colleges.
3. Available resources for promoting research culture	College promote research activities through College Research Development Cell, which provide various support for faculty and student's research endeavors, and continuous efforts for integration of research into teaching and learning practices.
4. The opportunities provided for students to access scholarships and endowments	The college is offering targeted scholarships and endowments for meritorious students, underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee has the responsibility of welfare of both staff and students.

STUDENT OUTCOMES:

1. Institutional efforts for student progression	The institution promotes student progression through academic advising, career counseling, and mentoring programs, while fostering competitiveness in ICT and leadership. By offering access to resources, internships, and networking opportunities, students develop essential skills and knowledge for success in their chosen fields, empowering them to excel in diverse professional settings.
2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	The pass percentage of the students in competitive examinations are usually high since adequate support and measurements like academic advising, career counselling, academic - personal counselling and coaching to promote student well-being and success in competitive examinations are provided.
3. How successful are program graduates in securing placement in teaching position	Graduates of PKM frequently demonstrate strong pedagogical skills, deep content knowledge, and effective classroom management capabilities, positioning them for success in educational careers. Simultaneously, they excel in various aspects of their lives, showcasing their well-rounded development and adaptability beyond academic settings.
4. Alumni contributions for institutional development	The alumni provides strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.

ADMINISTRATIVE PROCEDURES:

1. The transparency and efficiency in student enrolment processes?	The college is transparent throughout its enrolment process like admission criteria, eligibility requirements, and documentation verification processes. The College also keeps efficiency in processing applications, admissions decisions, and enrolment procedures.
2. The institutional level decentralisation of academic and administrative policies and regulations.	The college implements decentralization in academic and administrative processes, ensuring clear communication channels and timely responses to inquiries. A monthly staff coordinator oversees student learning and activities, while administrative duties are shared with the college superintendent, enhancing efficiency and accountability across the institution.

3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	Comprehensive student support services, including skill enhancement ,academic advising, counseling, infrastructural facilities including ICT and career guidance services are available in the college
4. How the institutional E-governance facilities are managed ?	E – governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements

QUALITY ASSURANCE:

1. What processes are in place for continuous program improvement and quality assurance?	Create dedicated quality assurance cells or committees tasked with overseeing quality enhancement initiatives, conducting audits, and facilitating continuous improvement processes in both academic and administrative areas.
2. How does the institution ensure compliance with accreditation standards and requirements	The institution collaborates with external stakeholders, peer institutions, and industry partners to compare performance, exchange best practices, and seek feedback for enhancement. This collaborative effort aims to set benchmarks and foster continuous improvement.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	The institution conducts regular program reviews and self-assessment exercises to assess program effectiveness, pinpoint strengths and weaknesses, and devise improvement strategies. These periodic evaluations aim to enhance program quality, address areas needing improvement, and establish action plans for continual advancement.
4. The quality of outreach and extension activities	Offering professional growth opportunities for faculty and staff members to bolster their expertise, proficiency, and capabilities in quality assurance, evaluation, and educational leadership. This ensures continuous improvement in teaching standards, assessment practices, and administrative effectiveness within the institution.
5. Best Practices of the institution	The college provides high-quality education and skills, and contribute to the development of the society. Next generation Teacher @ PKM and Peace Education activities are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

- Integrate sustainability principles into institutional practices and operations to minimize environmental impact and promote responsible stewardship of resources.
- Establish partnerships with institutions and organizations abroad for student exchange programs, joint research collaborations, and faculty/staff development initiatives.
- Create incentives and support mechanisms to facilitate collaboration, such as interdisciplinary grants, joint appointments, and shared research facilities.
- Prioritize hands-on, experiential learning opportunities that allow students to apply classroom knowledge in real-world settings.
- Upgrade classrooms, laboratories, libraries, and recreational spaces to provide modern, flexible, and technology-enabled learning environments.
- Offer leadership development programs that emphasize integrity, accountability, and ethical decision-making.



Dr. R. K. Biju

Name and Signature
External Expert

Director IQAC
PRNSS College
Mattanur



Name and Signature
IQAC, Co-Ordinator



Name and Signature
Principal