



P K M COLLEGE OF EDUCATION

MADAMPAM, KAITHAPRAM P.O, KANNUR – 670631

(Govt. Aided Teacher Education Institution affiliated to Kannur University)

Recognized by NCTE, Included under UGC 2(f) & 12B category

Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)

RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2022-23

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambiance, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba-Irity State Highway and it comes under the jurisdiction of Sreekandapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

Convenor:	Dr. Veena Appukuttan Associate Professor, Dept. of Social Science
Members:	Dr. Jessy N.C Principal Dr. Prasanth Mathew, Assistant Professor, Dept. of Physical Science Dr. Rekha K.R. Associate Professor, Dept. of English Dr. Sinoj Joseph Assitant Professor, Dept. of Mathematics Minimol Simon Junior Superintendent Ms. Aiswarya KC Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

	External Expert: Dr. R. K. Biju IQAC-Co-Ordinator, PRNSS College, Mattannur
Members:	Dr. Jessy N C Principal, PKM College of Education, Madampam Dr. Veena Appukkuttan IQAC, Co-Ordinator PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programmes:	B.Ed.
4. Optional Subjects:	1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4 Value Added: 3
6. No. of Teaching Staff:	Associate Professor: 5 Assistant Professor: 3 Guest-Lecture: 1
7. No of Administrative Staff:	13
8. Total No. of Students:	Female: 84 Male: 15
9. Major Institutional features: (As perceived by Audited Team)	1. Implemented Koha – ILMS software 2. Staff welfare initiative like Medisep. 3. National seminars and workshops 4. Tribal empowerment programme 5. Updation of institution policy 6. Organising activities as per academic calendar
9. Date of the Academic and Administrative Audit:	10-03-2023

CURRICULUM ENRICHMENT:

1. Is the college operationalize the curriculum in its own way satisfying national and state educational standards and requirements for teacher preparation?	The college operationalize the curriculum with clear progression of courses, integration of theoretical knowledge with practical applications, and alignment with national educational standards.
2. Are course objectives and outcomes are aligned with graduate attributes	The course objectives and outcomes are aligned with emerging trends in education, such as technology integration, inclusive education, and global perspectives.
3. Flexibility in curricular transactions	The college maintains flexibility by use of diverse teaching strategies including, case studies, experiential learning activities and use of technology-enhanced learning tools and sufficient training for faculty to employ innovative pedagogical approaches effectively.
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Strengthening partnerships with schools, educational organizations, and communities to provide meaningful practical experiences for pre-service teachers. Expansion of experiential learning opportunities, including internships, community service projects, and field research, to broaden students' perspectives and skills.
5. The way of honouring student diversity	Honouring student diversity by identifying learning needs, regular review and update of the curriculum to incorporate emerging trends and best practices in education.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	Varied assessment methods including written assignments, presentations, and practicum evaluations are aligned with programme objectives and catering the student needs.

FACULTY AND STAFF:

1. Quality of the teachers in terms of their qualifications and professional developments	Provision of professional development opportunities for faculty to enhance their pedagogical skills and incorporate innovative teaching methods.
2. ICT skills and competency acquired by teachers	Organised training programs on the effective use of educational technology and strategies for fostering inclusive learning environments.
3. Staff empowerment strategies	sufficient integration of interdisciplinary perspectives, and exposure to real-world educational challenges, and provided adequate opportunities for professional development in emerging areas of education.

4. Innovative evaluation process implemented by the institution	Implementation of a balanced assessment approach, including both formative and summative assessments, with timely and constructive feedback. Encouragement of authentic assessment methods that assess real-world teaching competencies and reflective practices.
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RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Adequate seating capacity, furnitures, Presence of sufficient technology infrastructure including interactive boards, projectors, screens, and sound systems in classrooms and conference halls and sufficient space for academic and other interactions. Diversification of instructional materials and teaching aids to cater to different learning styles and enhance engagement in the classroom.
2. The Library infrastructure and learning resources	Fully automated library, adequate number of books and journals, availability of textbooks, reference materials, and educational resources to support curriculum delivery. Rare books are made available on loan from other colleges. Infrastructural maintenance committee is monitoring the developments.
3. Available resources for promoting research culture	College is focusing on the promotion of research activities. Support is provided for faculty and student's research endeavors, and continuous efforts for integration of research into teaching and learning practices. Financial support is provided for both staff and students for the promotion of research. College Research Development Cell has the responsibility of promotion of research.
4. The opportunities provided for students to access scholarships and endowments	The college offers targeted scholarships and endowments for underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee has the responsibility of welfare of both staff and students.

STUDENT OUTCOMES:

1. Institutional efforts for student progression	College provides professional development opportunities for students to enhance pedagogical skills, incorporate innovative teaching- learning methods, and stay abreast of current educational research and trends. This help them for their higher education progression.
2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	Provides comprehensive student support services, including academic advising, career counselling, academic - personal counselling and coaching to promote student well-being and success in competitive examinations. Thus pass percentage of competitive examinations is very high.
3. How successful are program graduates in securing placement in teaching position	Graduates of PKM often exhibit strong pedagogical skills, content knowledge, and classroom management abilities, making them well-prepared for careers in educational fields. At the same time they are successful in all spheres of their life.
4. Alumni contributions for institutional development	The alumni provides strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling , financial support and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.

ADMINISTRATIVE PROCEDURES:

1. The transparency and efficiency in student enrolment processes?	College keeps efficiency in processing applications, admissions decisions, and enrolment procedures. Also keeps transparency in admission criteria, eligibility requirements, and documentation verification processes.
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2. The institutional level decentralisation of academic and administrative policies and regulations.	College follows decentralisation in both academic and administrative procedures, clear communication channels, and timely responsiveness to inquiries and requests. Monthly staff co-ordinator was appointed to monitor the student learning and activities. Administrative responsibilities were shared with the superintendent of the college.
3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	Comprehensive student support services, including skill enhancement, academic advising, counseling, infrastructural facilities including ICT and career guidance services are available in the college.
4. How the institutional E-governance facilities are managed ?	E – governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements.

QUALITY ASSURANCE:

1. What processes are in place for continuous program improvement and quality assurance?	Create dedicated quality assurance cells or committees tasked with overseeing quality enhancement initiatives, conducting audits, and facilitating continuous improvement processes in both academic and administrative areas.
2. How does the institution ensure compliance with accreditation standards and requirements	Collaboration with external stakeholders, peer institutions, and industry partners to benchmark performance, share best practices, and seek feedback for improvement.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	Conducting periodic program reviews and self-assessment exercises to evaluate program effectiveness, identify strengths and weaknesses, and develop action plans for improvement.

4. The quality of outreach and extension activities	Providing professional development opportunities for faculty and staff members to enhance their skills, knowledge, and competencies in quality assurance, assessment, and educational leadership.
5. Best Practices of the institution	The institution guarantees the delivery of high-quality education and skills. Institutional focus on Inclusiveness and Research are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

Offer specialized courses or concentrations in areas such as inclusive education, educational technology, and global perspectives to cater to diverse interests and career pathways.

Encourage faculty to engage in scholarly activities, research projects, and publications to contribute to the advancement of knowledge in the field of education.

Establish peer mentoring programs, tutoring services, and academic support groups to foster a culture of collaboration, engagement, and academic excellence among students.

Develop partnerships with stakeholders, educational institutions, and community organizations to leverage resources, expertise, and opportunities for collaborative initiatives.

Analyze data on student performance, satisfaction levels, and feedback to identify areas for improvement and inform decision-making processes.

Promote a shared vision, mission, and values that prioritize quality, excellence, and student-centeredness in all aspects of college operations and decision-making processes.


 Dr. R. K. Bijin
 Name and Signature
 External Expert


 Name and Signature
 IQAC, Co-Ordinator


 Name and Signature
 Principal

Director IQAC
 PRNSS College
 Mattanur